



PARKING SERVICES STATEMENT OF EXPLANATION

Your explanation will be submitted to the Council's Review Officer for consideration and decision.

The decision reached will be conveyed to you, in writing, to the postal address provided on this form.

If you are not satisfied with the Review Officer's decision you have the right to appeal by requesting a Court hearing. The request for a Court hearing must be in writing and addressed to this Office.

ONLY THE PERSON IN CHARGE OF THE VEHICLE AT THE TIME OF THE ALLEGED OFFENCE MAY PROVIDE A STATEMENT FOR CONSIDERATION.

PLEASE COMPLETE IN BLOCK LETTERS

(*Mandatory - if these details are not completed in full your explanation cannot be actioned)

First Name

Middle Name

Surname

*Mr/Mrs/Miss/Ms

.....

*Residential Address:

.....
.....

Postal Address:

.....
.....

*Date of Birth:

.....

Telephone:

Home:

.....

Work:

.....

Mobile Phone:

.....

Occupation:

.....

Drivers Licence No:

.....

INFRINGEMENT DETAILS

Infringement Notice No:

.....

Date Issued:

.....

Vehicle Registration:

.....

Vehicle Make:

.....

Are you the registered owner of the Vehicle? Yes / No

PLEASE NOTE THAT ALL QUESTIONS MUST BE ANSWERED

