

Urban Design Panel Application

Applicant Details

Name of Applicant:		
Contact Person (if different from above):		
Address for Service:		
		Postcode:
Phone:	Fax:	E-mail:

Project Details

Name of Project:	
Project Address:	
Legal Description:	Site Area:
Project Team Members who will attend the Panel Hearing:	
Description of Project (<i>give details</i>):	
*Note: Any additional information should be submitted on a separate sheet(s).	

Specific Information Required

Please ensure your application is complete. Applicants are requested to advise the panel administrator at least 15 working days before a meeting of their intention to make a presentation to the panel. Please provide four copies and an electronic version of the following to the administrator at least 10 working days beforehand.

- ☐ A completed panel application form.
- ☐ An aerial (1:1000 min. scale) of the site and surrounding area.
- ☐ Ground level photos of the site and surrounding properties.
- ☐ Site and floor plans of the development.
- ☐ Elevation plans of the development.
- ☐ Landscaping and parking plans.
- ☐ A plan showing pedestrian and vehicle access into and through the site.
- ☐ A list of the main materials, colours and textures to be used.
- ☐ Perspective(s) at key surrounding streets or public spaces which show the proposal in its neighbourhood context. (Simple sketches or wire frames are acceptable.)
- ☐ A design rationale which explains why the project has been designed in a certain way.

General Information Required

Have you confirmed a date with the panel administrator?

- ☐ Yes If yes, what date is confirmed? _____
☐ No If no, please confirm a date before submitting your application.

Attendance at the Panel Hearing

Is your project confidential? ☐ Yes ☐ No

Do you require any of the following for your presentation? ☐ Data Projector ☐ Laptop ☐ Screen

Print Full Name: _____

Signature: _____
(Person making application or authorised agent)

Date: _____