

BC Number

Project

Name & Project Address



NELSON CITY COUNCIL

**BUILDING CONSENT PROCESSING SHEET
CONSERVATORIES/NON HABITABLE (BAM 105)**

Building Elements	Items to be checked	Checked	Not Applicable	Comments Including Means of Verifying, Endorsements, Conditions and Requirements
	Section 37: Resource Consent cert / Attached			
	PIM Problems Resolved / Not available / Attached to consent			
	CT			
	Subdivision Conditions Certificate issued			
	<i>Reserve / Development Fee / Notice attached – Project Valuation Check</i>			
	Pegging certificate (2+ units on 1 title) – Revised Flat Plan			
	Demolition			
	Specifications			
Engineering design	Site stability			
	Ground bearing			
	Engineering details			
	Calculations or PS1			
	Monitoring Schedule			
Concrete Foundations	Masonry 150 (FGL) 100 (Paving)			
	Other 225(FGL) 150 (Paving)			
	Height of floor above ground			
	Depth			
	Width			
Concrete Slab Floor	Reinforcing			
	Thickness			
	DPM			
	Reinforcement and cover			
	Shrinkage control			
	Compacted fill			
Conservatory Information	Thickening for loadbearing			
	Brand or Manufacturer			
	Ventilation Requirements			
	Member spacing & size			
	Fixings			
	Details			
Floors	Flashings			
	Bearer Size, span, spacing			
	Joist size, span, spacing			
	Load bearing walls on floors. Distance to supports			
	Lateral support or Blocking			
	Sub Floor Insulation & protection			
	Flooring Material			

Building Elements	Items to be checked	Checked	Not Applicable	Comments Including Means of Verifying, Endorsements, Conditions and Requirements
Floors	Ground Clearances			
	Pile types			
	Pile size, span spacing			
	Pile to bearer fixings			
	Subfloor bracing			
Glazing	Safety glass			
	Insulating panels			
	Fixing			
New Openings	Lintels/Beams			
	Lintel fixings			
Spread of Fire	Distance to boundary			
	Smoke Alarms			
Drainage	Downpipes			
	Stormwater drains			

Signed:	Dated:
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Developed from approved sheets by the Mainland BCA group