

**APPLICANT'S COPY**

BC Number.....

Project .....

Name & Project Address .....



**NELSON CITY COUNCIL**

**BUILDING CONSENT PROCESSING SHEET  
RELOCATED BUILDINGS ON NEW SITE (Without Significant Alterations) (BAM 103)  
Use residential prompt sheet if added or altered**

Building Elements	Items to be checked	Checked	Not Applicable	Comments including Means of Verifying, Endorsements, Conditions and Requirements
<b>General Property information</b>	Section 37: Resource Consent cert / Attached			
	PIM Problems Resolved / Not available / Attached to consent			
	CT			
	Any Consent notices			
	Any protected buildings or trees			
	Any flooding issues			
	Wind zone			
	Snow zone			
	Corrosion zone			
	Contours/levels/datum			
	Existing buildings			
	Any easements			
	Project value check			
	Specifications <i>Reserve / Development Fee / Notice attached</i>			
<b>Engineering design</b>	Site stability			
	Ground bearing			
	Calculations			
	Engineering details			
	PS1/Monitoring Schedule			
<b>New/ Transportable</b>	CCC issued			
<b>Concrete Foundations</b>	Height of floor above ground			
	Depth			
	Width			
	Reinforcing			
	Post footings			
<b>Pile foundations</b>	Height of floor above ground			
	Footing depth			
	Footing width			
	Pile types			
	Bearer to pile fixings			
	Joist to bearer fixings			

<b>Building Elements</b>	<b>Items to be checked</b>	<b>Checked</b>	<b>Not Applicable</b>	<b>Comments including Means of Verifying, Endorsements, Conditions and Requirements</b>
	Sub floor ventilation			
<b>Concrete Slab Floor</b>	Thickness			
	DPM			
	Reinforcement and cover			
	Shrinkage control			
	Compacted fill			
	Thickening for load bearing			
	Waste pipe gradient			
<b>Timber floor framing</b> (For all floor levels)	Bearer size, span & spacing			
	Joist size, span & spacing			
<b>Cladding</b>	Construction joints			
	Fixings			
	Wind barriers/underlays			
<b>Bracing</b>	Sub floor			
	Walls and roof			
<b>Insulation</b>	Walls			
	Floor			
	Protection of foil			
<b>Amenity</b>	Safety barriers			
	Corrosion zone/PIM			
	Spread of fire/Travel			
	Smoke alarm			
<b>Plumbing and Drainage</b>	Potability of water supply			
	Tempering Valves			
	Fixtures per Waste			
	Waste Pipes Size/Gradient			
	Waste venting, antisiphonage Drain Size, Gradient, Depth,Cover			
	Surface water / Channel/ Sumps/Subsoil drains-sumps			
	Septic tank or AWTS Register No.			
	Loading on existing system			
	Easements: Drains in, Buildings Over			
	<b>Value Check</b>			

Signed:	Dated:
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Developed from approved sheets by the Mainland BCA group