

Building Consent No.		SR	
Date received	/ /	Receipt No.	Fee paid \$

APPLICATION FOR INSTALLATION OF MARQUEE BAM 002-M

Section 33 or 45, Building Act 2004

Note: Insert a tick in each applicable box, complete **all items applicable** to your project

THE BUILDING	
Street address: <i>(Project location)</i> _____ Legal description: <i>(at time of application)</i> Lot: _____ DP: _____ Proposed Lot: <i>(if subject to new subdivision)</i> _____ Valuation roll number: _____ Section: _____ Block: _____ Survey district: _____ Building name: _____ <i>(Eg: Name of School, Hall, Motel etc)</i> Location of building within site: _____	Number of levels: <u> N/A </u> Level/Unit No: <u> N/A </u> <i>(include ground level and any levels below and above ground)</i> Number of units <u> N/A </u> Total floor area: _____ m ² <i>(area affected by the building work)</i> Current lawfully established use: <i>Use on previous consent for the existing building, include number of occupants per level and per use if more than 1 (i.e. multi tenancy)</i> _____ Year building first constructed: <u> N/A </u> <i>(approximate date is acceptable e.g: c1920s or 1960-1970)</i>

THE OWNER
Owners name: _____ <i>(include preferred form of address, eg. Mr, Miss, Dr, if an individual)</i>
Contact person _____ <i>(If owner is not an individual)</i>
Mailing address: _____
Post code
Street address or registered office: _____
Contact numbers: Landline: _____
Mobile: _____ Daytime: _____
After hours: _____ Fax: _____
Email address: _____
Website: _____
The following evidence of ownership is attached to this application: <ul style="list-style-type: none"> <input type="checkbox"/> Copy of current certificate of title (including Deposit Plan) <input type="checkbox"/> Signed copy of Sale and Purchase Agreement <input type="checkbox"/> Copy of Lease <input type="checkbox"/> Other

AGENT <small><i>(only use if application is being made for and on behalf of owner, agent will receive invoices)</i></small>
Name of agent: _____
Contact person: _____
Mailing address: _____
Post code
Street address or registered office: _____
Contact numbers: Landline: _____
Mobile: _____ Daytime: _____
After hours: _____ Fax: _____
Email address: _____
Website: _____
Relationship to owner: _____
Authorisation from owner attached <input type="checkbox"/>

FIRST POINT OF CONTACT	
The Owner <input type="checkbox"/> The Agent <input type="checkbox"/> Or Other <i>(complete this panel)</i>	<i>(will receive any correspondence/requests for further information prior to issue of consent)</i>
Full name: _____	Contact numbers: Daytime: _____
Mailing address: _____	Mobile: _____ Fax: _____
_____ Post code	Email: _____

APPLICATION

I request that a:

Building Consent with Section 37 check, or Building Consent including Project Information Memorandum (PIM) be issued for the building work described in this Application. I agree to pay all fees applicable to this application

Note:

- If acting "for and on behalf", please read the following declaration before signing:- "I hereby declare that I am authorised to act as Agent of the Applicant".
- No refund will be given if this building consent lapses or is cancelled

SIGNATURE:

Owner _____ or Agent _____ / /
On behalf of and with the authority of the owner Date

THE PROJECT

Description of the project:

Type of Marquee _____

Details _____

Model _____

Estimated value of the building work on which the building levy will be calculated (including GST) \$ _____
(State estimated value as defined in section 7 of the Building Act 2004)

Event _____

Date of event _____

Is the event being held (please circle): daytime / night time / evening

Date of marquee erection _____ Time/date ready for Council inspection _____

Date of marquee dismantle _____

KEY PERSONNEL

Complete as far as possible in all cases, provide names, addresses and telephone numbers and registration numbers
Builder(s): _____

Note: Registered Gasfitter and Electrician are required to be nominated only when:

- The work undertaken is to be covered by a Compliance schedule.
- The owner wishes to obtain a Building Consent for the energy work. *(The owner will incur additional cost of checking and certification).*

Registered Gasfitter: _____ Registered Electrician: _____

Registered Engineer(s): _____ Other: _____

APPLICATION INFORMATION

Building Consent processing time is stopped whenever further information is required and starts again when the information is received.

Work must not start until the Building Consent is issued, and any Resource Consent requirements have been dealt with (e.g. amended plans have been provided to comply with the Resource Management Plan.) or a Resource Consent has been granted. Under the Building Act 2004 this consent may lapse 12 months after issue if work has not commenced.

The building work will comply with the building code as follows:

Building Code Clause Tick relevant clause numbers of building Code	Means of Compliance Tick relevant compliance path(s) for each clause selected			
	Acceptable Solution	NZS 4121 Accessible Design	Verification Method	Alternative Solution See and use BAM 123
<input type="checkbox"/> B1 Structure	<input type="checkbox"/> B1/AS1 <input type="checkbox"/> B1/AS2 <input type="checkbox"/> B1/AS3		<input type="checkbox"/> B1/VM1 <input type="checkbox"/> B1/VM4	<input type="checkbox"/>
<input type="checkbox"/> B2 Durability	<input type="checkbox"/> B2/AS1		<input type="checkbox"/> B2/VM1	<input type="checkbox"/>
<input type="checkbox"/> C1–4 Fire Safety Clauses	<input type="checkbox"/> C/AS1		<input type="checkbox"/> C/VM1	<input type="checkbox"/>
<input type="checkbox"/> D1 Access routes	<input type="checkbox"/> D1/AS1	<input type="checkbox"/>	<input type="checkbox"/> D1/VM1	<input type="checkbox"/>
<input type="checkbox"/> E1 Surface water	<input type="checkbox"/> E1/AS1		<input type="checkbox"/> E1/VM1	<input type="checkbox"/>
<input type="checkbox"/> F2 Hazardous building materials	<input type="checkbox"/> F2/AS1			<input type="checkbox"/>
<input type="checkbox"/> F3 Hazardous substances and processes			<input type="checkbox"/> F3/VM1	<input type="checkbox"/>
<input type="checkbox"/> F4 Safety from falling	<input type="checkbox"/> F4/AS1			<input type="checkbox"/>
<input type="checkbox"/> F5 Construction and demolition hazards	<input type="checkbox"/> F5/AS1			<input type="checkbox"/>
<input type="checkbox"/> F6 Visibility in escape routes	<input type="checkbox"/> F6/AS1			<input type="checkbox"/>
<input type="checkbox"/> F7 Warning systems	<input type="checkbox"/> F7/AS1			<input type="checkbox"/>
<input type="checkbox"/> F8 Signs	<input type="checkbox"/> F8/AS1	<input type="checkbox"/>		<input type="checkbox"/>
<input type="checkbox"/> G1 Personal Hygiene	<input type="checkbox"/> G1/AS1	<input type="checkbox"/>		<input type="checkbox"/>
Waiver/modification to NZ Building Code required for following parts of the code:				
Provide details relating to the request for waiver				

INSPECTIONS

During the process of construction, inspection will be necessary to confirm all work complies with your approved Building Consent documentation. Please ring the Council on 546 0334 well in advance of requiring an inspection to ensure that a time can be arranged.

The inspections required will be set out in the Building Consent documentation issued by the Building Consent Authority. Failure to have a prescribed inspection carried out and to be provided with confirmation that the work has been approved by the Inspecting Authority may put the issue of the Code Compliance Certificate for the work at risk.

CODE COMPLIANCE CERTIFICATE

A building consent is not completed until it has been issued with a Code Compliance Certificate. The Owner is required to complete a separate application form to apply for a Code Compliance Certificate as soon as practicable after the building work is completed.

PRIVACY ACT

Pursuant to the Privacy Act 1993 the following information is brought to your attention.

This document collects personal information about you and is collected pursuant to Section 33 and/or Section 45 of the Building Act 2004. Pursuant to Section 217 of the Building Act 2004, the information contained in this document may be made available and passed on to the public on request. The information contained in the document is being collected and held by the Nelson City Council. You do have the right of access to and correction of this information subject to the provisions of the Privacy Act 1993. Pursuant to Section 217 of the Building Act 2004 the building owner may request the plans and specifications be marked confidential for the purposes of security. Such a request must be in writing to: Manager Building PO Box 645 NELSON 7040

SCHEDULE OF COMPLIANCE – MARQUEE CHECKLIST

Items which must be included in application

1. Your application will only be accepted if the information outlined in this checklist is provided.
2. The pre-paid fees are based on average processing times and number of inspections.
3. If your application requires longer to process or re-inspections are required, you will receive an additional invoice.
4. Council is required to collect levies for the Department of Building and Housing and BRANZ. These levies are based on the value of works \$20,000 and over and are explained in the Fees and Charges Schedule.

Please note: ppl = people

Building Elements	Items To Be Checked	Applicant to complete			OFFICE USE ONLY		
					CSO		
General Information							
Form 2	Completed application form	Y			Y		
	Certificate of Title or copy of rates notice	Y			Y		
	Agent authorisation	Y	N	N/A	Y	N	N/A
	Two (2) sets of plans	Y			Y		
Site	Wind zone (please circle) L M H VH Specific Design	Y	N	N/A	Y	N	N/A
	Location of marquee on site	Y	N	N/A			
	Floor area of marquee (dimensions L_____ x W_____)	Y	N	N/A			
Elevations	Height of marquee (ground level to highest point) _____	Y	N	N/A			
	Show location of entries and exits	Y	N	N/A			
Sanitary facilities	Show location of facilities (within 75m of marquee)	Y	N	N/A			
	Sanitary fixtures number incl. accessible (please circle) 0-50ppl = 1 50-80ppl = 2 80-230ppl = 3 230-480ppl = 4 Above, please specify number: _____	Y	N	N/A			
Flooring	Producer Statement Design for scaffolding	Y	N	N/A			
	Flooring type e.g. timber, concrete: _____	Y	N	N/A			
Stairways	Landings / Handrails / Barriers / Stair dimensions	Y	N	N/A			
Terraced seating	Show location and numbers	Y	N	N/A			
Fire protection	Specify number of occupants: _____	Y	N	N/A			
	Show egress widths and routes	Y	N	N/A			
	Number of exits (please circle) 0-500 = 2 501-1000 = 3	Y	N	N/A			
	Linings or suspended fabrics	Y	N	N/A			
	Spread of flame certificate for marquee	Y	N	N/A			
	Are combustible materials being used / stored	Y	N	N/A			
	Show fire extinguisher location, numbers: _____	Y	N	N/A			
	Alarm system (over 50ppl only), type _____	Y	N	N/A			
Lighting	Exit signage - 0-100ppl	Y	N	N/A			
	Illuminated exit signage - 101 – 500ppl (for night time use only)	Y	N	N/A			
	Emergency lighting - 500+ ppl (for night time use only)	Y	N	N/A			

Applicant		CSO	
Name		Name	
Signature		Signature	

Nelson City Council, 110 Trafalgar Street, Nelson