

| | | | |
|----------------------|-----|-------------|----|
| Building Consent No. | | Fee paid | \$ |
| Date received | / / | Receipt No. | |

APPLICATION FOR DEMOLITION

BAM 002-D

Section 33 or 45, Building Act 2004

Note: Insert a tick in each applicable box, complete **all items applicable** to your project

| THE BUILDING | |
|--|---|
| Street address: <i>(Project location)</i> _____ | Number of levels: _____ Level/Unit No: _____ |
| Legal description: <i>(at time of application)</i> Lot: _____ DP: _____ | <i>(include ground level and any levels below and above ground)</i> Number of units _____ |
| Proposed Lot: <i>(if subject to new subdivision)</i> _____ | Total floor area: _____ m ² <i>(area affected by the building work)</i> |
| Valuation roll number: _____ | Current lawfully established use: <i>Use on previous consent for the existing building, include number of occupants per level and per use if more than 1 (i.e. multi tenancy)</i> |
| Section: _____ Block: _____ | |
| Survey district: _____ | |
| Building name: _____ <i>(Eg: Name of School, Hall, Motel etc)</i> | Year building first constructed: _____ <i>(approximate date is acceptable e.g: c1920s or 1960-1970)</i> |
| Location of building within site: _____ | |

| THE OWNER |
|---|
| Owners name: _____ <i>(include preferred form of address, eg. Mr Miss, Dr, if an individual)</i> |
| Contact person _____ <i>(If owner is not an individual)</i> |
| Mailing address: _____ |
| Post code _____ |
| Street address or registered office: _____ |
| Contact numbers: Landline: _____ |
| Mobile: _____ Daytime: _____ |
| After hours: _____ Fax: _____ |
| Email address: _____ |
| Website: _____ |
| The following evidence of ownership is attached to this application: |
| <input type="checkbox"/> Copy of current certificate of title (including Deposit Plan) (< 3 months old) |
| <input type="checkbox"/> Signed copy of Sale and Purchase Agreement |
| <input type="checkbox"/> Copy of Lease <input type="checkbox"/> Other |

| AGENT <i>(only use if application is being made for and on behalf of owner, agent will receive invoices)</i> |
|--|
| Name of agent: _____ |
| Contact person: _____ |
| Mailing address: _____ |
| Post code _____ |
| Street address or registered office: _____ |
| Contact numbers: Landline: _____ |
| Mobile: _____ Daytime: _____ |
| After hours: _____ Fax: _____ |
| Email address: _____ |
| Website: _____ |
| Relationship to owner: _____ |
| Authorisation from owner attached <input type="checkbox"/> |

| FIRST POINT OF CONTACT |
|---|
| <i>(will receive any correspondence/requests for further information prior to issue of consent)</i> |
| Full name: _____ Contact numbers: Landline: _____ |
| Mailing address: _____ Mobile: _____ Daytime: _____ |
| After hrs: _____ Fax: _____ |
| Post code _____ Email: _____ |

APPLICATION

I request that a Building Consent including Project Information Memorandum (PIM) be issued for the building work described in this Application. I agree to pay all fees applicable to this application

SIGNATURE:

Owner _____ or Agent _____ / /

On behalf of and with the authority of the owner Date

Note: if acting "for and on behalf", please read the following declaration before signing:- "I hereby declare that I am authorised to act as Agent of the Applicant".

THE PROJECT

Description of Building Work:

Demolition

Details: _____

Estimated value of the building work on which the building levy will be calculated (including GST) \$ _____
(State estimated value as defined in section 7 of the Building Act 2004)

PROJECT INFORMATION MEMORANDUM

Is the building a heritage listed building Yes - A B or C (see note below) No

Note: A heritage building may require resource consent to be demolished.

KEY PERSONNEL

(Please complete as far as possible in all cases. Give names, addresses and telephone numbers. Give relevant registration numbers if possible)

Builder(s): _____

Registered Drainlayer: _____

Registered Plumber: _____

Note: Registered Gasfitter and Electrician are required to be nominated only when:

- a) The work undertaken is to be covered by a Compliance schedule.
- b) The owner wishes to obtain a Building Consent for the energy work. (The owner will incur additional cost of checking and certification).

Registered Gasfitter: _____

Registered Electrician: _____

Registered Engineer(s): _____

Other: _____

It is important to ensure any inspections required during the construction of the work proposed by this application are undertaken. If they are not undertaken, it may be difficult for a Code Compliance Certificate to be issued.

SCHEDULE OF COMPLIANCE - DEMOLITION CHECKLIST

Items which must be included in application

1. Your application will only be accepted if the information outlined in this checklist is provided.
2. The pre-paid fees are based on average processing times and number of inspections.
3. If your application requires longer to process or re-inspections are required, you will receive an additional invoice.
4. Council is required to collect levies for the Department of Building and Housing and BRANZ. These levies are based on the value of works \$20,000 and over and are explained in the Fees and Charges Schedule.

| Building Elements | Items To Be Checked | Applicant | | | OFFICE USE ONLY | | |
|--------------------------------|--|-----------|---|-----|-----------------|---|-----|
| | | | | | CSO | | |
| General Information | | | | | | | |
| Form 2 – Application form | Completed application form | Y | | | Y | | |
| | Please circle: Residential Commercial | Y | | | Y | | |
| Ownership | Certificate of Title | Y | | | Y | | |
| | Written authorisation from owner for Agent | Y | N | N/A | Y | N | N/A |
| General | Two (2) copies of all Plans | Y | | | Y | | |
| | Have site specific engineering conditions be addressed | Y | N | N/A | | | |
| | Are there heritage protected buildings or trees | Y | N | N/A | | | |
| | Construction & demolition hazards | Y | N | N/A | | | |
| Location, show on plans: | Hazardous goods | Y | N | N/A | | | |
| | - building(s) to be removed | Y | N | N/A | | | |
| | - existing buildings(s) | Y | N | N/A | | | |
| | - easement(s) | Y | N | N/A | | | |
| Site Works | | | | | | | |
| Ground works | Any excavation works & fill | Y | N | N/A | | | |
| Plumbing & Drainage | | | | | | | |
| Water System | Water supply capped | Y | N | N/A | | | |
| Drainage | Drains removed or disconnected from main and capped | Y | N | N/A | | | |

| Applicant | | CSO | |
|-----------|--|-----------|--|
| Name | | Name | |
| Signature | | Signature | |

APPLICATION INFORMATION

Building Consent processing time is stopped whenever further information is required and starts again when the information is received.

Work must not start until the Building Consent is issued, and any Resource Consent requirements have been dealt with (e.g. amended plans have been provided to comply with the Resource Management Plan.) or a Resource Consent has been granted. Under the Building Act 2004 this consent may lapse 12 months after issue if work has not commenced.

INSPECTIONS

During the process of demolition, inspection will be necessary to confirm all work complies with your approved Building Consent documentation. Please ring the Council on 546 0334 well in advance of requiring an inspection to ensure that a time can be arranged.

The inspections required will be set out in the Building Consent documentation issued by the Building Consent Authority. Failure to have a prescribed inspection carried out and to be provided with confirmation that the work has been approved by the Inspecting Authority may put the issue of the Code Compliance Certificate for the work at risk.

CODE COMPLIANCE CERTIFICATE

A building consent is not completed until it has been issued with a Code Compliance Certificate. The Owner is required to complete a separate application form to apply for a Code Compliance Certificate as soon as practicable after the building work is completed. In any event **no later than two (2) years** after the granting of the building consent Council is required to decide whether or not a Code Compliance Certificate can be issued.

PRIVACY ACT

Pursuant to the Privacy Act 1993 the following information is brought to your attention.

This document collects personal information about you and is collected pursuant to Section 33 and/or Section 45 of the Building Act 2004. Pursuant to Section 217 of the Building Act 2004, the information contained in this document may be made available and passed on to the public on request. The information contained in the document is being collected and held by the Nelson City Council. You do have the right of access to and correction of this information subject to the provisions of the Privacy Act 1993.

Pursuant to Section 217 of the Building Act 2004 the building owner may request the plans and specifications be marked confidential for the purposes of security. Such a request must be in writing and addressed to: Manager Building PO Box 645 NELSON 7040